



FLORIDA NENA

Thursday, September 24, 2020, 10AM EST

join.me/FLORIDANENA / Conference ID: 947-936-813 # / Px: (813) 769-0500

EXECUTIVE BOARD MEETING MINUTES

CALL TO ORDER: Meeting was called to order at 1005hrs by Greg

ROLL CALL

Voting members in attendance: Mike (left at 10.50am), Katja, Greg, Sandi, Dan, Ira, Kevin

Committee Chair/Advisory in attendance: Linda, Cassie, Laurie, Priscilla, Susan, Sue, Judy, Amber

Voting members not in attendance: Jacob, Keith

OLD BUSINESS:

1. Approve minutes from August 27th meeting (copy attached): Dan motion to accept, Mike will second, no discussion, passed unanimously
2. Telecommunicator Responder Draft Letter to the Governor (Greg): it is now finalized and was sent out, has not received a response. Was also sent out a month ago to cc. list – Florida APCO president did call him to confirm it since it came from FL NENA email address – also response from Keith. Susan: post on the website as well, Greg will get her a hard copy.
3. 9-1-1 Goes to Tallahassee (Dan): holding pattern until we know about next legislative session due to COVID 19. Next meeting first week of October. Laurie: need to keep working on this even if it is not this year – need to be well prepared for the following year.
4. New member recruitment and member retention (Linda, Jake, Laurie): Linda; has not been available since last call so new updates at this time, National is looking at promotions now and recruiting effort recognition.

NEW BUSINESS:

1. Recording of meetings (Greg); Dan to prepare a Retention Policy Greg
Dan: is still reaching out to other associations to see what we are legally bound to do. Greg: Currently only held on Join.Me website if need to be listened back to etc. Have not heard back from Join.Me to see their retention policy and recording size limitations. [After the meeting Ira emailed the following:](#) In case you don't hear back from Join.Me, I found the following on their website:

How much storage space does join.me allow for recordings? How much space have you used?

A PRO subscription allows 5GB of storage

A BUSINESS subscription gives you 5TB of storage for the account as a whole

Log in to your PRO or BUSINESS account at <https://join.me/>.

At the top of the page, click Recordings. A list of recorded meetings is displayed.

In the upper-right corner, look for Recording space used.

Our current recording volume:

52 Recordings dating back to May 2014

Recording space used: 2.3 GB

2. Virtual Event in the Fall – “virtual” swear-ins or postpone until Spring Conference? Greg: we can do either, depending what everyone wants, National swore in their board virtually. Sue: maybe we can do both? Dan: also thinking so to follow SOPs for November hand off. Greg: agree – fall virtual just to swear in or virtual conference? Laurie: perhaps at least a membership meeting. Further discussion ensued. Dan: maybe also tie in with one class. Greg: would like to keep the vendor community tied to our process by giving them a chance to do updates etc. during the call as well. Priscilla: maybe charge something to be allowed to speak? Dan: would they be willing to pay? Priscilla: they have been saving so much money this year they are willing and able to put money forth and want to be heard. Perhaps \$150-250 for a 10 min time slot. Susan: we want two sponsorships next year from them so maybe not charge or not so much. Priscilla: might be too lengthy if no charge, might also need to limit to a certain number of sponsorships available to keep the time down. Whoever pays first gets a slot, not whoever signs up first. Greg: first hour: swear-in, membership meeting, second hour: 10 min vendor slots for 6 vendors total. Ira: Perhaps only make it 5 vendors to leave a little time in between. Katja: perhaps an incentive to stay on for afterwards – drawing of some kind. Further discussion ensued. Laurie: do we need to find another vendor for awards or continue on her contact? Can keep doing this – that would be great to continue on the same path. Susan: virtual conference – what are the logistics and how can we accomplish this? How do we accomplish vendor registration/announcement? Has concerns about how much work it is and who will do it all also a lot of work on the website. How about Leon – do we give him an opportunity to do his state wide coordinators meeting at the end instead of drawing? Greg: perhaps just make an announcement for members, for vendors send out an email to sign up and pay. Laurie: what is the purpose for the vendor slots? Not a lot of money for a whole lot of trouble. Dan: don’t want to upset the vendors either for those who don’t make the cut for the first 5. Further discussion ensued. Greg: will reach out to Leon with Dan and make a draft agenda and send out to the group. DRAFT outline: half a day: swear-in, membership meeting, state 911 coordinators meeting (if Leon is interested/can work out logistics), afterwards a giveaway for a spring registration or membership if not a member yet – must be present to win. 1-4pm meeting to cover all time zones. Awards also need to be included.

COMMITTEE REPORTS:

1. **Treasurer (Sandi):** Checking account: \$35,491.54; Conference account: \$37,968.97; Debit account: \$11,430.76
 - All vendors except one have been reimbursed for fall conference registration. That one vendor is being credited for the Spring meeting.
 - Dan motion, Ira second, no discussion, passed unanimously.
2. **Conference Committee (Sue P):**
 - Spring 2020 Conference Cancelled at Lake Buena Vista in Orlando- Venue Available Future
 - Fall 2020 In-Person Annual Fall Training Conference and Expo – rescheduled to March 7-12, 2021
 - Fall 2021 Conference at Hard Rock Hotel in Daytona Beach – When can we obligate. Greg and Jake recommend to hold off until January to sign to be safer.

- Sue for March: you can always make a reservation now on a personal and cancel when available on the website. Is working on issues with it still. Is revising schedule, will upload everything on October 7th to make sure all documents get updated first with new dates etc. Is working on boot camp, classes, etc. and also to get approval from the 911 Board to pay for it. Will put on a full swear-in ceremony during breakfast.

- Sue for Fall 2021: with any hotel until you give them a deposit nothing gets held. If we revisit this in January, they will most likely honor the proposal IF dates are still available. Will reach out to them to get more details.

3. **Media Committee (Susan N):** Greg: Susan can use help – if you have anyone in your organization who is tech savvy, get them involved. Susan: would like to see more involvement from the board, especially for the chapters. Will have a StarChapter training session once new board is sworn in so some of the work can be shared since it is so time consuming with all the meetings and updates, etc. Ira: perhaps create a cheat sheet on most common usages to assist. Susan: Had a busy month on the website for all the voting for nominations and for the bylaws. Gearing up for the October 7th launch for the conference in March.
4. **Education Committee (Judith):** ENP training ongoing, since there is a delay in the conference she put out a call for speakers/papers for it since there is now more time. Run with Scissors have started and ongoing. Registration is much less now than previously but still thinks we should go ahead with them since they have already been moved. Kevin: counties are running to travel issues still. Dan: issue is also budget year ending. Will put something on Facebook to remind everyone to give it another push. Judy is intending to put out another push also but don't want to inundate. Laurie: perhaps we need to visit doing virtual classes again with DataMark to keep in contract period? Judy will reach out to investigate further.
5. **Public Education Committee (Amber):** still working on getting her virtual presentation ready with recording, will sidebar with Greg.
6. **Database Committee (Ira):** nothing new to report. GIS Subgroup is not meeting this month due to NENA Ignite.
7. **Commercial Advisor Report (Priscilla):** no updates at this time. Will request giveaways for our virtual event.
8. **National NENA Report (Cassie):** NENA Ignite currently under way. Session recordings will also be available for a while but might require a registration so go register if you haven't already. Had a few video buffering issues during the concert last night. Might offer virtual in the future even as a compliment for in person conferences. Will start challenges in October to boost membership – watch for more information coming up.
9. **Bylaws Committee (Dan):** are finalized now, not many people voted but the votes were overwhelmingly positive for the bylaws changes. Greg: Thank you to Susan for getting it all set up on the website.
10. **Nominations Committee (Linda):**
 - Letters/postings for scholarships and Jim Martin Awards: being voted on shortly. Should have winners by first of October.
 - Thank you SUSAN for her help on this via the website etc.
 - Executive Board Voting Results:
Our new officers are:
 - Second VP: **JC Meyer**, Lee County
 - Secretary: **Jessica Skowronski**, Martin County
 - Treasurer: **Sandi Chernoff**, Collier County

- Greg: should we include JC and Jessica on future meeting invites? Everyone is good with it. Perhaps also new regional VPs.

REGION REPORTS:

1. **CEFA (Ira): election results?** Meeting was Sept 10th virtually, lot of attendance. **Is remaining as area VP.** Standard business meeting, nothing of note.
2. **NOFA (Keith): re-elected per Keith's email.** Not present.
3. **SOFA (Mike): Carolyn Dill-Collier elected.** Mike had to leave early, Katja did update on election.
4. **WEFA (Kevin): election results: Daniel Carroll** elected.

Greg: leave old VPs on calls through November, but also add new VPs and new officers.

ADJOURN meeting was adjourned at 1125hrs by Greg. Kevin motion, Ira second. Passed unanimously.