



FLORIDA NENA

Thursday, October 22, 2020, 10AM EST

join.me/FLORIDANENA / Conference ID: 947-936-813 # / Px: (813) 769-0500

EXECUTIVE BOARD MEETING MINUTES

CALL TO ORDER: Meeting was called to order at 1005hrs by Greg

ROLL CALL

Voting members in attendance: Greg, Dan, Jake, JC Meyer, Carolyn, Kevin, Daniel Carroll, Ira left at 1038

Committee Chair/Advisory in attendance: Sue P, Judy, Susan left at 1050, Amber arrived at 1031, Linda, Cassie, Laurie, Sandi, Jessica

Voting members not in attendance: Mike, Keith

OLD BUSINESS:

1. Approve minutes from September 24th meeting (copy attached)
 - Kevin motion to accept, Sandi will second, no discussion, passed unanimously.
2. Telecommunicator Responder Draft Letter to the Governor (Greg): it is now finalized and was sent out, has not received a response. Florida APCO president called to ensure the letter was authentic.
3. 9-1-1 Goes to Tallahassee (Dan): There will not be a Sheriff's Office representative. There will be further review of the stakeholder program. If anybody wants to join the stakeholder review, please reach out to Dan. Laurie: consider a webinar program and send out as Youtube link for distribution.
4. New member recruitment and member retention (Linda, Jake, Laurie): Jake: will take charge next week. National currently has 16,000 members. Cassie: working on creating a member spot light on the website to help with numbers. Also Chapter challenge. Dan: there are currently 770 members in the chapter.

NEW BUSINESS:

1. Recording of meetings (Greg): Two meetings ago we began recording these meetings. Dan and Greg are working on a retention policy so it's documented. Will determine whether to leave it on join.me or put it on the website. Dan: still working on it. Greg: Retain minutes for a two-year realm for future presidents and VP's to review history.
2. Virtual Event in the Fall – "virtual" swear-ins or postpone until Spring Conference?
 - Greg: the swear-ins will be virtually on November 19th and in-person during the Spring conference in March. Southeast region put together a virtual meeting which talked about a virtual conference. Further discussions to include Leon doing the Coordinators meeting. Dan: the virtual will be held from 1-4pm. APCO chose the same date at 4pm. We will possibly use the Zoom platform. We have 125-150 attendees. Greg: trying to get away from speeches, and do membership meeting, state 911 coordinators' meeting with Leon, and giveaways afterwards. Dan: must be present to win.
3. Training class changes (Greg): changed to virtual. Vendors stepped up to run it at no extra or change in cost.

4. Renewal of the Board insurance (Greg): waiting on formal invoice under \$500. Insures our financial stability and protects us.
 - Jake: motioned to accept, Dan second, no discussion, passed unanimously.
5. Voting for Secretary (Greg): Katja has resigned and Jessica is sitting-in until the swear-in.
 - Dan motioned to accept, Jake second, no discussion, passed unanimously.

COMMITTEE REPORTS:

1. **Treasurer (Sandi):** Checking account: \$35,446.46; Conference account: \$38,060.60; Debit account: \$9,450.76
 - Dan motion to accept, Jake second, no discussion, passed unanimously.
2. **Conference Committee (Sue P):**
 - Working conference hotel accommodations next week.
 - Preparing classes and update to website for schedule. Lake Buena vista will always be available.
 - The Fall 2021 conference at the Hard Rock Hotel in Daytona Beach, working to get the same proposal. Prices will go up after the 1st of the year. Securing the date is the biggest thing. Dan: add pandemic concern to the contract. Need to get the dates booked to avoid conflict with other conferences. Ira: Is there insurance available in case it gets cancelled ie: travel insurance? Further discussion ensued. JC: round robin with key players from vendors to give 15 minutes' session. Greg: maybe have a place in the vendor hall to allow people 15 minutes at each vendor table. Linda: SC does it at the booth, no extra space needed. Greg: once the plan is written up will send out to Priscilla.
3. **Media Committee (Susan N):**
 - October 30th is the deadline for the November newsletters. Registration is open for the conference. NC in May sent a survey to vendors to see if they will travel. Possibly a tool for us to use also.
 - Going on Geocomm's list for membership.
 - Need a copy of the last three months meeting minutes.
4. **Education Committee (Judith):**
 - We have 6 educational sessions scheduled and confirmed for the conference, this fills all the available slots.
 - NENA has advised they believe they can commit to scheduling a class for the March conference date. The Education Committee will decide which class at their next meeting, and I will get it scheduled. I will provide Greg the costs and agreement for presentation to the E911 Board. I will not be seeking additional quotes, unless told I need to, as the ability of the NENA classes to provide ENP credit may allow it to be sole source. Laurie: get with Leon to make sure all requirements are met.
 - Fall ENP Study Group is complete.
 - Spring ENP Study Group dates will be finalized at the next Education Committee Meeting
 - Leon is in the process of reviewing the Boot Camp manual to provide input for any updates before getting it printed for the conference.
 - "Don't Run With Scissors" classes are going well, there have been two virtual classes so far. Registration went up drastically after making them virtual. They all went from less than 10 registrants to more than 20 for each class. Laurie: there is a minimum of 15 students per class. Check with board to make sure it's okay with virtual class.

- The ARCGIS class has been converted to virtual as well and dates agreed on with the instructor. I plan on getting the classes up on the website this week.

5. Public Education Committee (Amber): nothing new to report.

6. Database Committee (Ira): nothing new to report.

7. Commercial Advisor Report (Priscilla): N/A

- Greg: further discussion to take place.

8. National NENA Report (Cassie): NENA Board had a conference call and discussed developing additional education. Will share information after further progress. Also discussed virtual conferences. Will share results with Greg. Regional meeting on January 21st at 1pm eastern time. Feel free to share information. Greg: Invited Cassie to the November 19th virtual swear-in and March in-person swear-in

9. Bylaws Committee (Dan):

10. Nominations Committee (Linda): all nominations were accepted.

REGION REPORTS:

- 1. CEFA (Ira):** Nothing new to report.
- 2. NOFA (Keith):** N/A
- 3. SOFA (Carolyn):** Working with Mike on virtual meetings like the last one.
- 4. WEFA (Kevin):** Nothing new to report.

ADJOURN meeting was adjourned at 1103hrs by Greg. Dan motion, Jake second, passed unanimously.