

FLORIDA NENA



Executive Board Meeting Minutes
Thursday, June 25, 2020, 10AM EST

join.me/FLORIDANENA / Conference ID: 947-936-813 # / Px: (813) 769-0500

AGENDA

CALL TO ORDER / ROLL CALL: Meeting was called to order at 1000hrs by Greg
Voting members in attendance: Greg, Sandi, Katja, Dan, Ira (left at 1030), Keith
Committee Chair/Advisory in attendance: Amber, Susan, Sue, Judith, Priscilla, Linda
Additional attendees: Laurie
Voting members not in attendance: Kevin, Jake, Mike

OLD BUSINESS

1. Approve Minutes from May 28th; Dan motion, Sandi second, passed unanimously
2. Exceptional Service Award (Keith/Greg): Keith – concluded and all sent to Linda; Laurie is still working on policy to outline each item
3. Legislation change (911 Coordinator & FL NENA Partnership) discussion (Keith/Greg): Greg sent out MOU but needed changes that Laurie suggested and Keith adapted into wording, conversation on the changes ensued. Needs just a little touching up to center logos and make changes permanent. Sandi motion to approve after logos centered and changes made permanent, Dan second, passed unanimously.
4. VP assistance for finding locations to hold FL NENA ArcGIS class: Judy – all taken care of.

NEW BUSINESS

5. Bank account signatories (Sandi): Katja advised still has not been able to get to Bank of America due to local closures. Had an appointment yesterday but the bank cancelled at the last minute due to computer issues. Rescheduled for next week on Wed July 1st
6. Telecommunicator Responder Draft Letter to Governor (Greg); in the process of being sent out
7. New member recruitment and member retention: survey, bag lunch meeting/round table, focus group, new member event (Susan): drop in membership currently, need to look at ways to increase and stabilize membership, did review dropped members and noticed they were mostly people who no longer are in public safety. Jacob – 2nd VP needs to be involved since that belongs under his duties. Dan and Greg will engage him in the process. Sue: perhaps giving first time attendees for conference being given 1 year free memberships to get numbers up. Sue: 10-15 new people come usually to the fall conference. Greg: good idea. Further discussion ensued on that it is not a significant loss of funding. Ira: how does it tie up with National? Sue: can be submitted by FL NENA. Laurie will check on how that would work. Dan: or reduced conference fee for new members would make it simpler. Further discussion ensued. Greg – leave on for next meeting. Linda: session at the conference: Why NENA membership?
8. Anti-discrimination policy (Dan): wanted to bring this up with Pride month but also additionally now with all the tension in the country. Used a standard template and would like to see this in writing. Laurie: is also being discussed on the national level because it was brought up that it was not on their website. Need to find a way to add to be easily accessible. Greg: makes sense to have it and have it visible. Katja motion, Sandi second, passed unanimously.
9. 9-1-1 Goes to Tallahassee (Dan): follow up to the letter to the governor, need to start looking at creating this event if the board has interest in it, and if 911 Coordinators Association and APCO would also have interest. Perhaps for 2021. Lot of momentum in 911 right now and this could be the perfect time to get our voice heard. Laurie spoke to Jason Fuqua, advised you have to get registered and check 501-3-c that there are no conflicts with this. Dan: awareness event or lobbying event – thin line. Linda: will also help by getting ahold of her contacts. Needs to be for educational purposes, not for lobbying purposes. Laurie: Colorado has done something similar and will find contact information for their rep – perhaps Derek. Sue: wear brightly colored shirts – they work! Dan will look more into this with Linda and Laurie before reaching out to other organizations.

COMMITTEE REPORTS

10. Treasurer (Sandi):

- Account balances: checking \$37,306.37; conference \$37,132.06; debit \$11,617.71
- FL NENA 2019 Tax Status Update; still yet to get a response on filing status. Need to look for new accountant after this filing.
- Will pick up our polo shirts today

11. Conference Committee (Sue P)

- Fall Conference: vendor registration is open online, spoke with Danny Sanchez with Motorola and they are good to go with events, attendee registration will be open next month. Would like to increase the registration fee to \$125 from \$95 to cover increasing fees. Katja motion to increase fee, Sandi second, passed unanimously.
- Spring conference deposit is being refunded as we speak. If we want to go there next spring we can go ahead with same contract, but would like to hold off to see how things go closer to the fall conference with unknown circumstances. We can review this during October/November. Looking at Hard Rock Daytona for fall 2021 conference. Will check out the place in August 22-23rd. Will need board approval for that amount of money. 5 people going on their own time due to travel restrictions and hotel is providing rooms for free. Motion to accept approval for Daytona and to approve Greg signing a contract as long as it is comparable and acceptable. Dan motion, Sandi second, passed unanimously. Keith: reminder – voting has to be sent out in August for approval at the conference.
- Motivations as Key Note Speaker (Judith): leadership development company, will check to see how much it would be just for key note speaker and perhaps one session. Last few years we have had not to pay for one. Sue: not sure if we want to do this during this current year since we don't know what this year brings and what our finances look like. Will hold off until next year. Dan: maybe we could try to get Orlando PD Chief to come speak – does anyone have contact? Sue: too political at this time in her opinion since everything is a hot topic at the moment. Greg: perhaps for 2021 when things have calmed down. Good point though on trying to find someone in the future – looking at local people to do it and it is usually at no cost. Further discussion ensued.
- 2020 Sarasota cloisonné pins (Keith): Sue these look really good but will hold off on ordering until September due to current situation. Greg does not recall seeing it, was it sent out? Keith will send out to all.

12. Media Committee (Susan N)

- Budget for graphics images for the website and newsletter: request for the board to grant a budget for this purpose to make them look more professional especially as it relates to member engagements. Has three quotes for either monthly or annual subscription. Still researching the vendors, is looking for board direction. Greg: under \$500 and falls under his approval and is good with doing it. Susan will move forward with it and keep under \$500.
- Star Chapter Discussion: training videos to be reviewed prior to the fall conference and additional E.B. training at the conference (Laurie): Susan: Star Chapter has training for administrators. All board members and committee chairs and VPs need to start getting used to using it so that it takes some pressure off Susan and Laurie. If you do not have your log-in let Susan know so she can re-set it for you. Knowledge tab for getting more training. Susan will send an email out to all to reiterate this so all can start figuring it out and get used to it. Laurie needs to be taken off as primary for emails for JoinMe – have to reach out to the company in order to get this accomplished – send to Greg he will take care of it. Laurie is working on nominations and bylaws voting in Star Chapter currently.
- Upcoming newsletter articles needed: deadline July 29th. Would like to see a good showing from committee chairs and regional VPs or anyone else. Operations articles etc. These can be submitted via the website also. Comes out in August.

13. Education Committee (Judith): had a meeting yesterday, call for papers only got one response. Could be due to COVID. ENP study group Aug-Sep has 19 registrants so far. Found the ENP recordings, do we post or do we send to registered persons? Susan: likes the idea for giving access on the website though not sure how to do them? Maybe YouTube and post links? Colorado has done this, and even has theirs available via National's website. Dan: easiest probably YouTube page and a link posted to that like Colorado did. Would also save storage on our site. Dan: does not believe we currently have a site and one needs to be created. Running with Scissors classes are ready for registration, still have room for more participants.

14. Public Education Committee (Amber): Fall conference will have a class. Goal to get something out for public education and 911 telecommunicator week for use during these times.

15. Database Committee (Ira): no longer on the call.

16. Commercial Advisor Report (Priscilla): has spoken to Karen of RapidSOS to get her thoughts on the position. Seems like is already doing exactly what was expected of her. Sending out email to vendors about registration but many are still waiting due to COVID and travel restrictions.
17. National NENA Report (Laurie): no longer on the call, Linda: National cancelled in person conference for September but will be a virtual conference
18. Bylaws Committee (Dan): proposal of amendments has been posted and Susan is working on setting up ballots
 - Audio/Web conferencing SOP (Laurie)
 - SOP Review and approvals
19. Nominations Committee (Linda)
 - Nominations for FL NENA Offices/review letter for membership (Linda): open for nominations for the month July and will be ready to be sent out by August so we will be under the 90-day mark
 - Secretary and treasurer are also up for election due to the change for 2 years was made after elections. Needs to be made clear about 2-year term if bylaws approved in November
 - Pat Welte Scholarship: Linda to keep consistency to make application times be the same for all

REGION REPORTS

20. CEFA (Ira): no longer on call
21. NOFA (Keith): no meeting in June. Is looking at sending out newsletter. Susan: regional meetings can also be virtual like CEFA did via JoinMe – worked well. Laurie: Bylaws state elections have to be held in conjunction with a meeting and that would work with a virtual meeting but not sure if voting can be done electronically but can be done in a virtual meeting. Might have to be changed on the bylaws for the future. Dan VP voting is under the same nominations committee rules than all others now and teleconferencing is in bylaws.
22. SOFA (Mike): not present
23. WEFA (Kevin): not present

ADJOURN: meeting adjourned at 1132hrs by Greg ; Dan motion, Katja second, passed unanimously.