



FLORIDA NENA

Thursday, March 25, 2021, 10:00AM EST

[oin.me/FLORIDANENA](https://join.me/FLORIDANENA) / Conference ID: 947-936-813 # / Px: (813) 769-0500

EXECUTIVE BOARD MEETING MINUTES

CALL TO ORDER: Meeting was called to order at 10:05am by Dan Koenig

ROLL CALL

Voting members in attendance: Daniel Carroll, Sandi Chernoff, Carolyn Dill-Collier arrived at 10:55, Dan Koenig, Ira Pyles, Jacob Saur arrived at 10:58, Jessica Skowronski

Voting members not in attendance: Keith Godwin emailed, Greg Holcomb emailed, JC Meyer

Committee Chair/Advisory in attendance: Laurie Anderson, Priscilla Hinckle, Susan Nelson, Sue Pettingill, Amber Sienna, Linda Woloski

Conference Discussion (Dan):

- There was confusion at the conference with the meetings. In November we will clarify which meeting is which. We had a great round table discussion during the Executive Board meeting, but not really an Executive Board meeting. Sue Pettingill will announce at the beginning of the meetings "this is the Executive Board meeting only the Executives members can vote" and at the business meetings "this is the business meeting and all active Florida NENA members can vote".
- Jessica: should we change the attendance for the March 9th meeting? Dan: instead of voting members change it to Executive Board members present in the meeting because we did take a roll call and need to mark it someplace.
- Ira: when we do have the Chapter meeting and there's a vote we need to make sure that the people who are voting are members of the Chapter. Dan: Yes, we'll have an active membership list available and will appoint one or two people to figure out who's voting and who's not if there is a question.
- Sue P: an easier way to do that is to give them a red card or blue card when they check-in showing that they're an active voter. Then raise their card when there's a vote. Further discussion ensued.

OLD BUSINESS:

1. Approve minutes from February 25, 2021 and March 9, 2021 Conference meeting (Dan):

- Carolyn motion to accept the minutes for February 25th. Dan C: second, and the motion passed unanimously.
- Ira motioned to accept the minutes for March 9th with the correction of rather than Voting Members it will say Executive Board Members were present. Carolyn second, and the motion passed unanimously.

2. 9-1-1 Goes to Tallahassee/Stakeholder Awareness (Dan):

- Next meeting is April 7th. We met with the videographer and we're now looking at a story line. We've taken our old Stakeholder Awareness program and turned it back into an outline form. The members are reviewing that and checking to see what needs to stay and what needs to go. We may have to look at what our focus is going to be because there are so much legislations active. Still looking towards 2022 for an in-person 9-1-1 Goes to Tallahassee.

3. Senate Bill 1224 & House Bill 1171 (Dan)

- Yesterday we gained one more co-sponsor on the house bill that was Kamia Brown from Orange County. We haven't been able to secure bipartisan sponsorship yet. Sent out blasts on Facebook on keeping things up-to-date, and one or two letters. APCO also sent out letters to their membership mirroring the same message and areas we're looking for. We're still looking for areas in Lee County with Senator Rodriguez who is Chair of the Government Oversight Committee and representative in the Duval County area. There hasn't been any great movement in it yet, but gaining a co-sponsor is always a positive move.

4. TERT Recommitment (Dan)

- Speaking with Judith and reaching out to Natalie Duran about teaching classes at the regional level for TERT and TERT Leadership. Still putting some things together for a resource page on the website. Will work with Susan to get that up. If we do the training, we're looking at June-July training timeframe this year before the brunt of hurricane season. Ira: is TERT a NENA or APCO initiative or independent? Dan: TERT is a joint initiative between APCO and NENA. On the National Joint TERT Initiative (NJTI) is shared by a NENA representative from the national level and an APCO representative from the national level. A few months ago APCO and NENA renewed some of their MOU's, TERT was one of them. Ira: is there a need for us to have something at the state level? Dan: I believe we used to have a representative for it. Natalie Duran who's also the instructor for the state coordinators is looking to see what we need to do and if we have a volunteer at the state level to help with the statewide coordination. Further discussion ensued.

5. Disposition of Assets – Portable PA System (Dan)

- We voted to get rid of the PA system. Sandi: donated it to South St. Pete Volley Ball Club and waiting to get with the accountant to find out the proper paperwork that he needs to sign to transfer it over.

6. Vendor Email Blast Rules/Policy (Dan)

- We have discussed this in the past, but I believe there was a miscommunication on things. We have had several vendors ask for the membership list. I guess we need to look at a policy between a normal email or if they become a conference sponsor. If they are a conference sponsor, yes they should be entitled to the attendee list, but not a full membership list. Priscilla/Sue P: agree. Dan: overall, they get enough from National NENA. Should it be in the rule book or do we need a policy for that? Susan N: would it be all sponsors; the lowest level was \$750 or just the top tier sponsors?

Sue P: it should be all the sponsors not anybody that just gets a booth. They should only get the attendee list of those people that are attending. Otherwise, they would be inundating the whole membership with emails. Ira: second. Sue P: Priscilla and I will get it worked out as to when to send the list out. Susan N: some people register on-site so the complete attendee list isn't complete until after the conference. So maybe we can send that final list to them afterwards with a thank you note. Ira: do we have a place to document this rule or policy? Sue P: there's a conference manual that Laurie and I came up with. Ira: I think it needs to go beyond the conference because we're saying the policy is no, but yes for conference sponsors. Even at the regional level, CEFA, WEFA, SOFA, NOFA, if we have someone sponsor a lunch and they ask for an attendee list do we give it to them? Sue P: maybe that's the next step. There needs to be a policy regarding emailing of membership information and all those things can be outlined in that policy. Dan C: I think for the luncheons they should be provided with the total number, but not a total breakdown of who. Dan K: some vendor's company don't want just numbers; they need to see who was there for their expense report. Priscilla: correct and they need agency names. Further discussion ensued. Dan K: if the four regional VP's can get together and see what each of them does and possibly come up with a consensus, and the same thing with Sue and Priscilla. Have one policy for emails.

NEW BUSINESS:

1. Tax Preparation (Sandi)

- We received a proposal from a company called Kattell and Company, referred to us by Susan Nelson. They have a contract for us to sign. They are proposing that they can do our returns for a fee not to exceed \$750. We paid the previous person \$1,090.00. They charge an additional \$100 for an extension which I believe we already need an extension because corporate returns were due March 15th. Ira: for the amount of work they do, is it worth the money as oppose to doing it ourselves? If it takes understanding IRS laws and regulations, I'd say it's worth it. Sandi: you have to be an accountant. Dan: not just corporate tax, they also have to understand 501c3 so it's an even more specialized area than just an accountant. Susan N: that's their specialty. I've worked with this guy for two non-profit over the last 20 years. I highly recommend they're worth the money.
- Carolyn: there's discussion that the deadline to file taxes has been extended to May. Dan C: it has been extended to May, confirmed. Ira: is that personal, corporate, or all? Carolyn: my understanding it's all.
- Sandi: Dan, please sign the proposal and get it back to me.
- Sandi motioned to hire Kattell and Company as the accountant to file our tax returns annually in the amount of \$750, plus an additional \$100. Dan C: seconded, and the motion passed unanimously.

2. Chapter Endorsements of National Candidates (Susan N/Linda)

- This came up because of the endorsement of Mr. Ostendorff at the Chapter meeting. Linda and I have talked about this at length. At that meeting it was confusing to me exactly what the procedure

was for endorsing a candidate for National office by the FL Chapter. I thought it was supposed to be an Executive Board decision. When Linda moved to endorse Mr. Ostendorff, it turned out to be a membership and I think we had 6 or 7 members who voted to endorse this candidate, and I think they were voting members, and 1 member who declined. The whole process is confusing. How do we endorse national candidates? Is it Executive Board, is it membership, members that are present? It was odd that based on the vote of 5 or 6 people, the entire 800 members were endorsing a candidate that none of us really knew. We endorsed Laurie who we know well, and who has been past president of our Chapter, and is a member of our community. Same thing with Steve O'Connor, we endorsed him. This other gentleman we don't really know. Who has the power to make endorsement? What is the procedure? I don't see it in the bylaws. We approve bylaws based on how many people vote. I think 27 members voted to approve the new bylaws so there is some kind of precedence for that. I think it's a procedure that needs to be talked through and put into the bylaws or policy made. It did create a little bit of stress. Dan: it should be a majority of the voting members present. Ira: was it on the agenda? Dan: I believe according to Robert's Rules of Order we can under new business, we can ask for membership input from the floor. Ira: if we're voting on something that's going to go on the national level, we should have it on the agenda. Laurie: I just like to add to this too if this is something that you guys choose to do in the future. When you're voting on something for national representation that national members leave the room because that in itself caused a little uncomfortable feeling for those national representatives. They don't need to be in there when you guys are making a vote like that. Dan: since we do have time before we do this again, I'll work with Cassie Lowery regarding policy. I'll reach out to other Chapters for policies and regulations for this. Laurie: get with Alabama because Alabama endorsed me. Dan: yes, and their bylaws are closest to ours. Linda: I do know that we have endorsed other candidates in the past. Several years ago when Monica was running for president we endorsed her as a Chapter. Further discussion ensued.

3. LIFT America Legislation (Dan)

- This is a long 476-page packet of different legislations, but one of them is the NG911 Funding Act. We had a long discussion with National NENA at the Chapter leaders meeting on Friday, and they did send out a packet. I'll forward what National NENA has sent out. The underlying part of this is the \$15 billion funding for the NG911 infrastructure. It has caused a rift between APCO and NENA at the national level. APCO has joined forces with other organizations to push this through, and there are some minor differences. Again, NENA is behind the bill in general, but there are some things that they want added in as far as standard based systems, a little bit more about interoperability.
- Laurie: I'm trying to completely understand all of it myself. There was the fact that they left out any mention of the NENA i3 standard and making sure that it met that standard. They also had to do with a nationwide security, cybersecurity, and it had to do with board members, that it was leaving out certain key members or key people on that board that had good NG911 experience or knowledge. So those were the three key points. I asked Dan Henry if he could quickly put together a short video. Which he was supposed to be working on yesterday because he's much better at

explaining all this stuff and getting more in depth on it than I am, and I need to brief my Sheriff on it. Once he gets that done I can share it with everybody else.

- Dan K: I spoke to Dan after the meeting a little bit more for some information, and I'm waiting for some things to get back because I know it's the Public Safety NG911 Coalition that's made up of APCO, Metropolitan Chiefs of Police, National Sheriff's Association, and several other organizations have joined. The two from the 911 industry that are not there NENA and National Association of State 911 Administrators (NASNA). The bill overall is good, but there are some things missing. The other one that is missing that they think is very light is the governance of the money. We will try to get more from Dan Henry from National NENA, and I will forward out the packet from the leadership meeting on Friday.

4. First Responder Bonus (Dan)

- In conjunction with APCO and also with the lobbyist we were speaking to, Dan Henry, when I sent it out. We don't want to convolute things. This is a \$1k stimulus for first responders in Florida. I sent a letter to Governor Desantis and Lt. Governor Nunez requesting that Telecommunicators be added into the stimulus package because of what they went through, and they should be first responders overall. According to the lobbyist, they said it is always good to remind them as these other bills are going through. It's not just a name classification, but there are many benefits that 911 Telecommunicators are not receiving as first responders. APCO and the 911 Coordinators Association also sent a similar letter to the Governor and Lt. Governor. (See attachment).

5. Legislative Status Report (Laurie)

- Dan: we kind of do it monthly with Tim Gundlach for the legislative status report. It is filled with a lot of good information. Right now we have the House and Senate Bill for Public Safety Telecommunicators. We still have the other state bill out there for the records retention, and now with this LIFT America legislation that is very confusing. We could use this report as a synopsis. We would like to start up again with Tim Gundlach compiling that report and sending it out to the members. The price was \$200 last time. I believe it will be \$250 for the report. Ira: Is that for each report? Sandi: it was per report, per month. Susan N: there are so many moving parts out there right now. I'd say you need it monthly. Laurie: I agree. When there was no legislative action going on, he pulled back and stopped doing anything so you save money there. But at least while you guys have something going on, and all the changes as these things are going through the committees, I think it's important to do it more regularly. Ira: I agree with \$200 per report, monthly as needed.
- Ira: procedurally we can vote via email, but do you need a motion and a second? Dan: Yes. If we go ahead and get a motion and second now on that, then go back to tax preparation. Then we can send it out that there is a motion and second and we'll just ask for a vote.
- Dan C: motioned \$250 on a monthly basis as needed. Ira: seconded, and the motion passed unanimously.

6. Meeting Minutes Records Retention (Jessica)

- A few minutes are missing from the webpage. How long do we want to keep the minutes? There's nothing in policy regarding retention. Ira: is there anything with our 501 status that requires any of this being retained? Carolyn: we would have to go back and see our 501 status because there are so many minutes, and I don't know if it's just the annual minutes that you have to keep for so long. I would have to see how it's worded. It all depends on how the original papers were setup as to how many meetings you're having. If you're only having two annual meetings you keep it for five years or three years if you're meeting monthly. Jessica: to clarify what we do have currently, we have as far as 2018, but it's not monthly meetings. Dan K: we only need to keep from the time we got the 501c3 status and forward. Jessica: is it five years that we're supposed to maintain them for? Dan K: Carolyn, since you seem to have some knowledge on this, if you could work with Jessica and see what we need to keep to stay in compliance with our 501c3? Ira: who has our paperwork? Laurie: Sandi should have all that. Dan K: so Sandi, Carolyn, and Jessica can get the paperwork and see what we need to do to stay in compliance. Sandi: the effective date of our 501c3 is November 12, 2019, prior to that it doesn't matter. Ira: what does our status require as far as us retaining papers, would it be in that paperwork or somewhere else? Sandi: it's in the original application. Laurie: it's not just the minutes, it's also the financials. Jessica: we do not have everything since November 2019 on my end. Sandi: I have the minutes since 2017 when I became the Treasurer. I can get them to you electronically. Dan: the three of you can review the information we have and we can put together a policy with as we move forward.

COMMITTEE REPORTS:

1. Treasurer (Sandi):

- Checking \$40,258.98; Conference \$72,889.47; Debit \$9,052.18; Total \$122,200.63.
- Waiting to hear back from the Westin on how they'd like to receive payment. The balance for that is \$21,156.16 that will be coming out of the conference account once I hear back from them.
- Carolyn motioned for the Treasurer's report to be filed for audit. Ira: second, and the motion passed unanimously.

2. Conference Committee (Sue P):

- Sandi and I are working on the PNL statement for the conference. We'll have it ready the next month's meeting.
- Took some notes during the conference. We're going to revisit the schedule, change some things up. However, I will not be working on anything for the conference until after May 1st. The next conference is in the middle of November, so there's plenty of time to work on it. As we move along we'll keep the board up-to-date. I'll get with Priscilla to work on the vendor stuff. Everything went well at the conference. Dan: looking forward to Daytona.

3. Media Committee (Susan N):

- Newsletter comes out in May, which makes April 29th the deadline for any stories you want to submit. Please submit through the portal on the website. I'll send out that link. We're looking for updates from, the President's Letter, any Committee Chairs, or the Regional VP's have updates from their areas that they want to send out. Also looking for some interesting operations type of

article such as a PSAP doing something innovative like a drone. Jake: will have a letter out by the end of the month.

4. Education Committee (Judith):

- Dan K: no updates since meeting at the conference other than the TERT we discussed earlier.

5. Public Education Committee (Amber):

- I did the virtual conference session via zoom with Dan's help. It went well. There was an issue on my side with the recording. I had no volume when I played it back. We talked about possibly doing a video presentation that we can share with the group. Maybe some Podcasts.

6. Database Committee (Ira):

- Most of our activity is with the GIS subgroup and now introducing FL Emergency Addressing Professionals (FLEEP). We have a planning meeting next week to talk about scheduling of the monthly web sessions. The GIS subgroup survey results will determine the topics that will be covered during the monthly webinars. The GIS subgroup survey be put into a document form to be shared with the membership.
- Dan K: I did see some lively conversation on the basement addressing.
- Ira: I'm considering doing a blog on the StarChapter with Susan's help rather than relying on emails for these conversations.

7. Commercial Advisor Report (Priscilla):

- Spoke to some of the vendors during the conference. We discussed changing the hours and adding one of the evenings to do a Happy Hour. Possibly the first day opening up 4:30-6:00pm. A lot of vendors are open to that and prefer that. The next day we would open up the conference hall from 10:00-1:00pm and probably have some type of lunch in there as well. Susan N. and I will be posting a post survey to get more feedback from the vendors. Those were the hours that APCO used to do and everybody loved them. All the vendors liked it because it brought everybody into the conference and vendor room. They prefer to have it open 9:00 or 10:00am to give everybody time to wake up, have breakfast, and then go into the vendor room. Probably serve lunch around 12:00pm. Vendor hall at 1:00pm. Sue P: I'm all for changing the schedule, but I need it by May or June for the Hard Rock to reserve certain rooms for certain times.

8. National NENA Report (Cassie):

- Dan: The FL NENA chapter member count is currently at 795. National association member count is currently 17,700+ members strong and growing. Our annual membership renewal period will come to a close at the end of March. The renewal grace period will also expire at the end of March, so please remind everyone to complete their renewal beforehand to ensure that they continue to enjoy the benefits of their NENA membership.
- Voting for NENA's 2021-22 Board of Directors; members should have received an email from NENA on Monday, March 15th containing hyperlinks to each candidate's bio, the candidate forum

webinars, instructions on how to cast your ballot, secure ballot link and your unique Voter Pin#. If you did not receive an email containing a hyperlink to your ballot, contact Member Services Director, Bri Robinson. Please take a few minutes to review each bio to ensure that you are making an informed decision before casting your ballot. Keep in mind, after you cast your vote, you will not be able to change your vote or access your ballot. The deadline for voting is Wednesday, April 14, 2021 at 5pm.

- "Asking for Help Is Hard to Do" free Webinar for NENA members on Wednesday, March 31st @ 3PM EST (live) or On-Demand.
- 9-1-1 Goes to Washington is a FREE one-day event on Tuesday, April 13th. During the event you will hear from 9-1-1 public policy experts, members of Congress, administration officials, and key staff as they discuss our most pressing 9-1-1 and emergency communications issues, including Telecommunicator reclassification and Next Generation 9-1-1 funding.
- 2021 NENA Conference & Expo is still schedule for July 24th – July 29th in Columbus, OH. Conference registration and housing reservations can be completed online via the NENA 2021 Conference & Expo event page on the NENA website. Linda: hotel reservations are open, and I think registration is also.
- NENA continues to offer a wide variety of in-person and instructor led online courses. Each instructor led online course is (6) hours long, priced at \$139 for NENA members and \$199 for non-members.
- In the spring, NENA plans to launch an on-demand 40hr training course for new dispatchers, NENA's Call-Taking & Dispatch Core Competencies for the Emergency Communications Specialist.
- NENA members may also access a library of hour-long webinars at nena.org/ondemandwebinars

9. Bylaws Committee (Dan):

- Nothing new. Will look into the Chapter meetings because of the discussions earlier today. We need to clarify our Bylaws about the Chapter meeting.

10. Nominations Committee (Linda):

- No updates. Please encourage people to get involved to run for offices. I'm going to right-up something for the Newsletter in May too. We need to get some good people running for our state offices as well as our National offices.

REGION REPORTS:

1. CEFA (Ira):

- Next meeting will be in 2nd week of June. Sending email out to are VP's to coordinate meeting dates. Hopefully, we'll be able to do both in-person and virtual. Is there a chance we'll have the new virtual platform by then? Dan K: Yes, we'll be voting on that because our current one is up in May, and I'll have the final information in April for a vote to switch.

2. NOFA (Keith):

- N/A

3. SOFA (Carolyn): emailed

- Waiting to see when everybody is going to do their meetings, looks like June, to see what guest speakers are there because if we all have the one main guest speaker then everybody throughout the state is getting the same information at the same time.

4. WEFA (Daniel):

- Nothing new.

ADJOURN: meeting was adjourned at 11:29 am by Dan K. Dan C: motioned. Ira second.



Florida Chapter of NENA

A Chapter of the National Emergency Number Association

March 19, 2021

The Honorable Ron DeSantis
Governor of Florida
400 S Monroe St.
Tallahassee, FL 32399-0001

Governor DeSantis,

I would like to thank you for your call to provide \$1,000.00 stimulus to Florida's First Responders. It further demonstrates your commitment to public safety in Florida. This is a great recognition of the First Responders' dedication and hard work during the COVID-19 pandemic.

On behalf of the FL NENA membership, I ask you include the 9-1-1 Public Safety Telecommunicators (PSTs) in the stimulus package. These dedicated public safety professionals are often the public's first contact with public safety during emergency incidents. The 9-1-1 centers across Florida saw increased calls for medical services, COVID information and related incidents during the pandemic. The PSTs were challenged with adapting to protocol changes to ensure the safety of the public and their fellow First Responders as the pandemic progressed. They continued to perform their duties with increased staffing shortages due to employees contracting COVID-19, contact with a COVID-19 patient and quarantine mandates. Throughout the pandemic, the PSTs continued to perform their mission critical and life saving duties throughout difficult circumstances.

Currently, there are two bills in the legislature, House Bill 1171 and Senate Bill 1224, which would properly classify Florida's Public Safety Telecommunicators as First Responders under State Statute. We respectfully request your support of this legislation.

As one of the main entry points into the public safety system we ask that you support the efforts of our essential 9-1-1 Public Safety Telecommunicators by seeing they receive proper recognition as First Responders.

Respectfully,

Daniel R. Koenig, ENP
President, FL NENA
president@flnena.org