

FL NENA 2021 TRAINING CONFERENCE & EXPO

HARD ROCK HOTEL

918 N ATLANTIC AVE, DAYTONA BEACH FL, 32118



NOVEMBER 14-19, 2021

EXHIBITOR INFORMATION

Exhibitor Setup/Teardown

The Exhibit Hall will be available for set-up between 8:00am – 3:30pm on Tuesday, 11/16/21. All exhibitors must be ready by 3:30pm Tuesday afternoon, before all attendees will be permitted to enter the EXPO at 4:00pm.

Exclusive EXPO Hours

The FL Chapter of NENA Training Conference & EXPO provides exclusive exhibit hall hours.

Tuesday	November 16 4:00pm – 6:00pm	Happy Hour Included
Wednesday	November 17 9:30am – 1:00pm	AM Coffee and Lunch Incl.

Teardown is immediately following the end of the EXPO – Wednesday, November 17, 2021 at 1:00pm. Teardown prior to 1:00 PM on 11/17/21 is prohibited. Exhibitors are encouraged to remove all items as soon as possible so the room can be reset for additional conference activities, but no later than 5:00pm.

Shipping/Return Shipping of Conference Items

Shipping of exhibitor items is the sole responsibility of the exhibitor. Please make all necessary arrangements for shipping and return shipping with hotel staff. Call the hotel at 386-947-7300.

Exhibitor Spaces

Standard booth spaces will consist of 1-6ft table and 2 chairs. Table coverings will be provided unless declined by exhibitor.

Vendor Contact

Direct all vendor questions to Priscilla Hinckle at 772-209-0604 or phinckle@kovacorp.com

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Sponsorship Levels

Level	Cost	# of Registrations Included	Company Logo Displayed on Signage & Website	Company Website Link on FL NENA Website	3 Minute Speaking Opportunity	Sponsor (Co-Sponsor) of Meal/Break*	Host of Exclusive Event
BOOTH ONLY	\$600	1					
BRONZE	\$750	2	√				
SILVER	\$1500	3	√	√			
GOLD	\$2000	4	√	√	√		
DIAMOND	\$3000	6	√	√	√	√	
PLATINUM	\$5000	8	√	√	√	√	√

** Sponsorship/Co-Sponsorship will be determined on the cost of a provided meal and/or snack and coffee breaks for attendees*

Updated 7/23/21

FL Chapter of NENA Exhibitor Policy

It is the intent of the Executive Board and Conference Committee of the Florida Chapter of NENA (FL NENA) to host an Annual Training & EXPO Conference to provide networking, training, and exclusive Vendors EXPO sessions for our attendees. To assist in providing a quality and productive EXPO, we ask each participating exhibitor/Vendor to review and abide by the Policies we have listed below. The Executive Board of FL NENA has the right to interpret and enforce these policies and, all issues not covered by these policies.

All decisions so made shall be binding on all parties. Vendors/Exhibitors and/or their representatives, failing to conform with Board decisions may include, but not limited to, removal from the EXPO Hall and other conference events. Failure to conform may also result in suspension from future FL NENA events.

Exhibit Space Assignments

The FL NENA Conference Committee will be responsible for assigning EXPO Hall exhibit spaces. Spaces will be assigned based on sponsorship levels and room configuration. Once the EXPO Hall is available for setup, Exhibitors will be provided with the location of their assigned booth. FL NENA does not utilize "booth numbers", only Vendor names. A standard booth (one space) consists of a 6ft table and 2 chairs. Some sponsorships may include 2-3 spaces. **Exhibit space will only be assigned once full payment has been received.** Full payments must be received by **October 1, 2021**. Any space request after October 1, 2021 will be considered if space is available and, will include a 15% increase of the listed fees.

Registration/Payment and Cancellation Policy

Payments may be made by check or credit card upon registration of attendee, booth, and/or sponsorship. Requests for registration refunds will be honored until October 1, 2021, minus a processing fee of 3% or \$50, whichever is greater. Refund requests between October 2, 2021 through October 31, 2021 will be refunded at 50% (which includes the processing fee). Absolutely **NO REFUNDS** will be issued beginning November 1, 2021. All refund requests shall be sent to the FL NENA Treasurer and **MUST** be received in writing no later than 5pm of the appropriate deadline date. For extenuating circumstances, refunds may be issued on a case-by-case basis.

By submitting payment for booth space and/or sponsorship, the exhibitor/sponsor agrees to abide by these policies and all amendments thereto and the decisions of the FL Chapter of NENA Executive Board. Exhibitors/sponsors agree that failure to meet the specified timetable for payment of booth space and/or sponsorship may result in the space/sponsorship being cancelled.

NOTE: If FL NENA must cancel the November 2021 Conference – all funds will be fully refunded. If the conference is postponed, attendees/vendors will have the option of a full refund or, payments already made may be applied to the rescheduled dates/time.

Please make checks payable to: **Florida Chapter of NENA**

Please mail checks to: **PO Box 990869
Naples, FL 34116**

FL Chapter of NENA Treasurer

Sandi Chernoff

239-252-9380

Sandi.Chernoff@Colliersheriff.org

Updated 7/26/2021

Florida NENA Fall Training Conference and Expo
Hard Rock Hotel, Daytona Beach FL
November 14-19, 2021

Company Name:

Company Contact:

Contact Phone #:

Contact Email:

Company Address:

Please check one:

Exhibit Space Only: \$600 (Includes 1 Full Registration) _____

Sponsorship Level: Bronze (\$750)_____ Silver (\$1500)_____ Gold (\$2000)_____ Diamond (\$3000)_____ Platinum (\$5000)_____
(incl 2 registrations) (incl 3 registrations) (incl 4 registrations) (incl 6 registrations) (incl 8 registrations)

Attendee Names: 1. _____ Title: _____
Bronze 2. _____ Title: _____
Silver 3. _____ Title: _____
Gold 4. _____ Title: _____
5. _____ Title: _____
Diamond 6. _____ Title: _____
7. _____ Title: _____
Platinum 8. _____ Title: _____

Additional exhibitor registrations (above the number allotted per sponsorship level) are available at \$75 each

Invoices/Receipts are available upon request

Please send completed Registration Form and payment to the FL NENA Treasurer

Payment may be made by check or credit card

Our company representative, _____,

(Please print name)

has read and agrees to adhere to the attached FL Chapter of NENA documents

Industry Partner Prospectus
Exhibitor Information

Signed: _____ Title: _____ Date: _____

Treasurer:

Sandi Chernoff, ENP

PO Box 990869

Naples, FL 34116

Treasurer@FLNENA.org

Phone: (239) 252-9380